



TRANSFERRING MEMBER ACCESS PRIVILEGES

Mahogany Homeowners Association, 410, 2020-4th Street SW, Calgary, Alberta ,Canada, T2S 1W3
Tel: (403) 453-1221, web: www.mahoganyhoa.com

I/We are the current owners of:

Street Address (Please Print)

Hereby transfer my / our membership access privileges to my / our tenant(s):

Name of Tenant (Please Print)

Name of Tenant (Please Print)

Name of Tenant (Please Print)

Name of Tenant (Please Print)

Name of Tenant (Please Print)

Name of Tenant (Please Print)

Their tenancy / lease expires:

20 _____ (month) (day)

Please Note:

- The Mahogany Homeowners Association Fees must be in good standing order before your HOA access privileges can be transferred over to your tenants.
- An absentee homeowner(s), the owner(s) cannot have access privileges if not residing in the home. The access card(s) will be locked until such time as the owner(s) move back into their home as per HOA Bylaw 2,r,(iii).
- The tenant(s) must bring this completed Transfer Form, their Tenant Agreement and photo id into the Mahogany Beach Club at 29 Masters Park SE to make a copy for your file before their picture will be taken for their permanent member access card.
- It is the owner's responsibility to provide written notice to the HOA Manager of any tenant changes /updates.
- It is the owner's responsibility to provide written notice to the HOA Manager if the billing address is different from the property address and the owner does not wish to access billing or meeting information on the member web portal.

Owner / Landlord Name (Please Print)

(Signature)

Owner / Landlord Name (Please Print)

(Signature)

Signed this _____ day of _____ 20_____.

Members / Tenants Privacy

The personal information requested on this form is collected under the authority of the Personal Information Protection Act.It will be used for the purpose of managing your membership in the Mahogany Homeowner Association, providing access to HOA amenities, keeping you up to date on community events and additional community-related information.

Our Privacy Commitment to you is available at: www.mahoganyhoa.com/privacy, or you may direct any questions about this collecton to: Mahogany Homeowners Association Privacy Officer, Telephone: 403.453.1221, Email: privacy@mahoganyhoa.com.